



The New York Archives Conference and
Archivists Round Table of Metropolitan New York, Inc.
present

2013 New York Archives Conference

in partnership with
The Palmer School of Library and Information Science
Long Island University

June 5 – 7, 2013

LIU Post Campus of Long Island University
Brookville, NY

New York Archives Conference Board

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Archivists Round Table of Metropolitan New York, Inc.

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 Ryan A. Donaldson (Director of the Communications Committee) *Manager of Heritage and Information Services, The Durst Organization*
 Karen Murphy (Director of the Education Committee) *Archive Manager, NYC Department of Environmental Protection*
 Anne Petrimoulx (Director of the Membership Committee) *Assistant Archivist, Trinity Wall Street*
 Janet Bunde (Director of the Outreach and Advocacy Committee), *Assistant University Archivist, NYU*
 Nick Pavlik (Director of the Programming Committee) *Archivist, 92nd Street Y*

Schedule At A-Glance

Wednesday, June 5

8:30 - 9:00	Registration
9:00 - 5:30	W1 SAA Workshop
9:00 - 3:45	W2 Career Preparation
9:00 - 11:15	W3 Archivematica
9:00 - 11:45	W4 Social Media
10:15 - 10:30	Break
11:45 - 1:00	Lunch on your own
12:30 - 1:00	Registration
1:00 - 3:45	W2.5 Career Preparation
1:00 - 3:45	W5 Preservation
2:45 - 3:00	Break
4:00 - 6:00	SM Speed Mentoring

Thursday, June 6

8:00 - 4:00	Registration
8:30 - 9:30	Welcome, Plenary Address
9:30 - 10:00	NYAC Annual Meeting
10:00 - 10:15	Break
10:15 - 11:45	S1-S4 Concurrent Sessions
11:45 - 2:00	Lunch on your own
2:00 - 3:30	S5-S8 Concurrent Sessions
3:30 - 4:00	Poster Session and Break
4:00 - 5:30	R1-R3 Roundtables
6:00 - 8:00	Gala Reception

Friday, June 7

8:00 - 9:00	Registration
8:45 - 10:15	S9-S12 Concurrent Sessions
10:15 - 10:30	Break
10:30 - noon	S13-S16 Concurrent Sessions
12:15 - 1:45	Luncheon and Speaker
2:00	T1-T4 Tours

Schedule and Special Events

Wednesday, June 5

- 8:30 - 9:00 *Registration*
- 9:00 - 5:30 **W-1 Full Day SAA Workshop** (p. 5)
- 9:00 - 3:45 **W-2 Full Day Workshop** (p. 5)
- 9:00 - 11:15 **W-3 Morning Workshop** (p. 6)
- 9:00 - 11:45 **W-4 Morning Workshop** (p. 6)
- 10:15 - 10:30 *Break*
- 11:45 - 1:00 *Free time to sample local eateries (a list will be provided)*
- 1:00 - 3:45 **W-2.5, W-5 Afternoon Workshops** (p. 6)
- 2:45 - 3:00 *Break*
- 4:00 - 6:00 **SM Speed Mentoring** (p. 7)

This style of mentoring, which borrows its format from speed dating, has been gaining popularity across a variety of professions. This is your chance to try it out!

Thursday, June 6

- 8:00 - 4:00 *Registration*
- 8:30 - 9:30 **Welcome and Plenary Address**
- Speaker: Jason Kucsma, *Director, Metropolitan New York Library Council*

“(Re)Building: Opportunities for Collaboration”

Collaborative opportunities can arise out of necessity or strategic usefulness. Hurricane Sandy showed us the power of individuals and organizations working together rebuilding in the region. The changing financial and technological landscapes also present strategic opportunities for collaboration and cooperation that may not have been considered previously. Keeping our institutions aware of and open to these opportunities may be the key to sustaining -- and building on -- the important work cultural memory organizations do in preserving and providing access to valuable information resources. This talk will present a snapshot of collaborative initiatives throughout New York for consideration, replication, or participation.

- 9:30 - 10:00 **NYAC Annual Meeting** (all are welcome to attend)
- 10:00 - 10:15 *Break*
- 10:15 - 11:45 **S1 - S4 Concurrent Sessions** (p. 7-8)
- 11:45 - 2:00 *Free time to sample local eateries (a list will be provided)*
- 2:00 - 3:30 **S5 - S8 Concurrent Sessions** (p. 8-10)
- 3:30 - 4:00 **Poster Sessions and Break**

Poster presentations on various aspects of historical collections and their "homes" within New York State and current topics of interest to our state's historical document caretakers will be available for perusal. Authors of the poster presentations will also be present with their posters for questions and further discussion.

4:00 - 5:30 R1 R3 Roundtables (p. 10)

Join us for a roundtable here at the conference. These roundtables have no formal presenters. They are designed to provide time for fuller discussion, to allow attendees more input as to the direction the discussion will take, and time to share experiences with other attendees. Pick the topic that interests you the most, and participate by providing questions, answers, or both.

6:00 - 8:00 Gala Reception

Please join us for light hors d'oeuvres, beverages and conviviality. The cost of the reception is included in registration.

Friday, June 7

8:00 - 9:00 *Registration*

8:45 - 10:15 **S9 - S12 Concurrent Sessions** (p. 10-11)

10:15 - 10:30 *Break*

10:30 - 12:00 **S13 - S16 Concurrent Sessions** (p. 12-13)

12:15 - 1:45 **Luncheon** (*Advanced reservations are required.*)

Speaker: Karen Falk, *Director, Jim Henson Company Archives*

“Accessing Imagination: Sharing Jim Henson’s Story”

Through exhibits, publications, websites, video releases and presentations, Jim Henson fans have had a chance to delve into the creative process of a true original whose creations continue to inform, entertain and inspire multiple generations. Jim Henson Company Archives Director Karen Falk discusses the various methods she has pursued in making a private collection accessible to the public and the joy inherent in her work.

2:00 **T1 - T4 Tours** (p. 13-14)

T-1 Digital Initiatives Department and Art Slide Library, B. Davis Schwartz Memorial Library, LIU Post Campus of Long Island University

T-2 Oyster Bay Historical Society and the Raynham Hall Museum

T-3 Old Westbury Gardens

T-4 Cold Springs Harbor Laboratory

Program Tracks are indicated by icons.



Digital Archives and Electronic Records



New and Small Institutions



Outreach



Special Topics



Special Subject Archives



Students and New Professionals

Wednesday

9:00 - 5:30

All Day Workshop

W-1 Privacy and Confidentiality Issues in Digital Archives

This is a Society of American Archivists Digital Archives Specialist (DAS) Certificate Workshop.

You'll examine privacy and confidentiality legal issues specific to digital archives at the intersection of privacy and confidentiality, free speech and freedom to research/write, focusing on how electronic records and the digital realm have altered the scene. You'll consider these issues in the context of third party rights, donors, special situations such as medical and education records, national security legislation, and the larger digital world. Through case studies, you will examine specific situations pertinent to the work of archivists. A brief review of the development of privacy and confidentiality concepts will ground the discussion. The focus of the day will be on how to think through and identify options for resolving the most commonly-encountered privacy and confidentiality legal issues around electronic records.

Instructor: Heather Briston, MSI, J.D., *Head of Public Services for UCLA Library Special Collections*

Register and pay for this SAA workshop at: saa.archivists.org/events/privacy-and-confidentiality-issues-in-digital-archives-1378/404/

Early-Bird Registration Deadline: May 5, 2013
SAA Member \$185 / \$235
Non-member \$235 / \$285
Employees of Member Institutions \$210 / \$260

Confirmed NYAC members, ART members, and Palmer School students are eligible to receive a course registration discount. Use this code when registering: **PIDA35NY**

Wednesday

9:00 - 3:45

All Day Workshop

W-2 Preparing for a Career as an Archivist in Any Sector, Parts 1 and 2

Participants may take Parts 1 and 2 of this workshop, or they may take Part 2 only (to register for Part 2 only, see the listing for W-2.5 below).

This full-day workshop is targeted at students and recent graduates who are looking to land a job in the archives field, as well anyone looking to refresh their job-hunting skills or explore working in a different type of organization. Part 1 of the workshop, led by Ellen Mehling, Director, Westchester Program and Internships, LIU's Palmer School and Job Bank Manager/Career Development Consultant at METRO, will address how to get the most out of internships, networking, crafting résumés, cover letters, and interview pointers. Resources for job hunting will also be provided. Part 2 of the workshop will feature a panel of representatives from different types of archives (government, non-profit, corporate, university, and consultant) to provide tailored advice and answer questions about their chosen sectors.

Instructor: Ellen Mehling, *Long Island University*

Panel moderator: Lisa Mix, *New York-Presbyterian Weill Cornell Medical Center Archives*

Panelists:

Ryan Anthony Donaldson, *The Durst Organization*

Carrie Hintz, *Rare Book & Manuscript Library, Columbia University*

Dennis Roman Riley, *National Archives*

Deborah Shea, *The Winthrop Group*


Susie Tofte, *Sesame Workshop*

Workshop fee: \$20.00 **Maximum:** 20 students

Wednesday

9:00 - 11:15

Morning Workshop

W-3 Archivemata 0.10-beta Tutorial 

Participants are asked to bring a WiFi capable laptop with Internet Explorer 9+, Firefox 10+, Safari 5.1, or Chrome 16+

This tutorial-style workshop offers hands-on instruction using the Archivemata 0.10-beta release. Archivemata is a free and open-source digital preservation system that is designed to maintain standards-based, long-term access to collections of digital objects. After a brief introduction, we will process sample digital materials from ingest through to archival storage and access in AtoM. Attendees will use their own laptops to access cloud-hosted copies of the web-based Archivemata system and complete the tutorial steps. Mumma will also answer questions about installation, integration, software features and project management.

Instructor: Courtney C. Mumma, *Artefactual Systems, Inc.*

Workshop fee: \$15.00 **Maximum:** 15 students

Wednesday

9:00 - 11:45

Morning Workshop

W-4 How to Implement a Social Media**Strategy** 

This half-day workshop will provide an overview of social media tools such as Facebook, Twitter, Pinterest, Tumblr, FourSquare, etc. and their relevance to archival institutions. The workshop will provide basic instructions on how to use various tools and will include case studies and examples of what works, what doesn't work, and why. The participant will come out with a basic


outline for their own social media strategy, tailored to their institution.

Instructor: Marianna Moneymaker, *WITNESS*
Workshop fee: \$15.00 **Maximum:** 20 students

Wednesday

1:00 - 3:45

Afternoon Workshops

W-2.5 Preparing for a Career as an Archivist in Any Sector, Part 2 

Participants may take Part 2 of this workshop, or they may take both Parts 1 and 2 (see W-2 above to register for the full day workshop).

A panel of representatives from several types of archives (government, non-profit, corporate, university, and consultant) will provide tailored advice and answer questions about their sectors.

Panel moderator: Lisa Mix, *New York-Presbyterian Weill Cornell Medical Center Archives*

Panelists:

Ryan Anthony Donaldson, *The Durst Organization*

Carrie Hintz, *Rare Book & Manuscript Library, Columbia University*

Dennis Roman Riley, *National Archives at New York City*

Deborah Shea, *The Winthrop Group*

Susie Tofte, *Sesame Workshop*

Workshop fee: \$15.00 **Maximum:** 40 students

W-5 The Preservation of Archival Collections 

This workshop will review basic recommendations for the storage and preservation of the more common paper-based formats found in most archival holdings.

Presenter: Marie E. Culver, *Archives Conservation Specialist, New York State Archives*
Workshop fee: \$15.00 **Maximum:** 20 students

Wednesday Afternoon

4:00 - 6:00

Speed Mentoring

SM Speed Mentoring 

This style of mentoring, which borrows its format from speed dating, has been gaining popularity across a variety of professions, and this is your chance to try it out! This is an interactive session that will give students and new professionals the chance to have quick, focused exchanges about their careers with seasoned professionals. The session will have a musical chairs-style format, with participants having a chance to speak to each of our mentors for 5 minutes, switching at an auditory signal. The speed mentoring portion will be followed by a brief cool-down for the mentors and mentees to mingle more informally and follow up on any conversations cut short. Attendees are encouraged to come equipped with questions and/or copies of their resumes.

Moderator: Jackie Rider, *New York University*

Mentors:

Rachel Miller, *Center for Jewish History*
 Michael Simonson, *Leo Baeck Institute*
 Anne DiFabio, *South Street Seaport Museum*
 Carol Clarke, *South Street Seaport Museum*
 Ellen Mehling, *METRO and LIU Palmer*
 John Thayer, *Seaman's Church Institute*
 Rachel Greer, *New York City Department of Environmental Protection*
 Nancy Cricco, *NYU Archives*
 Bonnie Sauer, *National Archives at New York City*
 And more! (TBA)

Speed Mentoring Fee: \$15.00

Maximum: 20 participants

Thursday Morning

10:15-11:45

Concurrent 90 Minute Sessions

S-1 How To Get Started With a DAMS 

Presenters will discuss their experience of implementing a digital asset management system (DAMS). This session brings together experts from academic, state, and regional archives who explore the challenges, costs and benefits to implementing a DAMS. Considerations such as choosing software, IT requirements, defining your needs, and testing are all discussed.

Chair: Mark Wolfe, *University at Albany, SUNY*

Speakers:

Michael Martin, *New York State Archives*
 Nicolas Webb, *Icahn School of Medicine at Mount Sinai*
 Regina Feeney, *Freeport Memorial Library*
 Cynthia J. Krieg, *Freeport Historical Society*


S-2 Censorship & Self-Censorship in**Archives** 

Institutions often have collections, or incidences in their past, which must be treated with great sensitivity and care when exhibits are created or aspects of the collections/records are discussed in public. Donors may often have a different attitude than curators to public exhibits or discussions. Incidents from an institution's historical past may embarrass current policy makers or donors if not handled with care. The participants will discuss issues such as the public display or discussion of the Pan Am 103/Lockerby Archives at Syracuse University, dealing with controversial collections at Buffalo State College or controversial 20th Century moments in Columbia University's history.

Chair: Geoffrey Williams, *Archives, University at Albany, SUNY*

Speakers:

Edward L. Galvin, *Syracuse University*
 Daniel DiLandro, *SUNY College at Buffalo*
 Susan G. Hamson, *Columbia University*

S-3 Outreach and Advocacy 

During this session archivists, genealogists, and historians will explore collaboration as a key component of archives advocacy and outreach. With a focus on current and past activities in New York, topics will include how regional archives professional groups can prioritize advocacy and advocate for historical records; how the genealogical profession advocates for records access and preservation in collaboration with archivists, historical societies, and genealogical societies; specific projects that have provided guidance to non-archives organizations in the areas of collecting, preserving, and displaying historical materials; and a case study that demonstrates the power of collaboration when promoting local history through efforts to attract allies among historians, cultural institutions, archivists and civic leaders

Chair: Rachel Chatalbash, *Yale Center for British Art*

Speakers:

Terry Koch-Bostic, *Association of Professional Genealogists, National Genealogical Society*
 Michael Miscione, *Manhattan Borough Historian*
 Arthur Sniffin, *Regional Advisory Officer, Region 10 (retired); Library and Archives of the Huntington Historical Society*

S-4 The Show Must Go On: Documenting the Performing Arts Part 1 

The Show Must Go On Part 2 is session S-9.

The inherently intangible and ephemeral nature of performance conflicts with traditional models of archival practice and can even contradict the very concept of a performing arts “archive.” However, rather than despairing over this, today performing arts archivists are increasingly

embracing the immateriality of performance and forging new innovations in archival practice as a result. These sessions will convene archivists from a range of institutions who work with theatre, music, and dance collections to explore how the challenges implicit in the archival representation of performance are being met through ground-shifting approaches to conventional archival practice, proactive collaborations with performing arts companies and artists, and the harnessing of digital technologies that can more faithfully capture the ephemerality and fluidity at the very heart of live performance.

Chair: Nick Pavlik, *92nd Street Y*


Speakers:

Doug Reside, *New York Public Library*
 Libby Smigel, *Dance Heritage Coalition*

Thursday Afternoon

2:00 3:30

Concurrent 90 Minute Sessions

S-5 Whither Archives in the Digital Age 

The digital age is presenting archives with numerous challenges from acquiring digital files in a variety of proprietary formats, to storing and providing access to data files, to describing files for retrieval in a streamlined fashion, to retrospectively digitizing analog files to put complete series online. In many cases the archives will not be the holding repository and if that’s so, how does it guarantee the continued existence of digital information that is clearly of historical importance posted on an institution’s website? Speakers will discuss the problems of dealing with data files in state agencies, of creating and providing public access to visual files in a college setting, and of preserving historical records which reside solely on the web in a local government setting.

Chair: Mark Wolfe, *University at Albany, SUNY*

Speakers:

Bonnie Weddle, *New York State Archives*

Karen Trivette Cannell, *The Fashion Institute of Technology, SUNY*

Sharon Pullen, *Suffolk County*

S-6 This Just In! Leveraging Archives

Amidst the Media Blitz

Media coverage of archives repositories in New York and across the country is proliferating. Blogs and online communities such as Archives Next, New York History, and the New York Digital Archivists Working Group have joined traditional media outlets such as *The New York Times*, *Wall Street Journal*, and *Forbes*. Coupled with major national archives events, such as the proposed state-authorized shutdown of the Georgia State Archives, archivists are in a matchless position to advocate for the profession and shape the news narrative. Archives in all sectors can benefit from the opportunity to proactively address today's thrilling trends and troubling concerns to the public. The session will include a moderated roundtable discussion considering a range of published articles, followed by audience questions.

Chair: Ryan Anthony Donaldson, *Archivists Round Table of Metropolitan New York, Inc.*

Speakers:

David Kay, *New York Digital Archivists Working Group (NYDWAG)*

John Warren, *New York History: Historical News and Views from the Empire State Blog*

Dr. Gregory S. Hunter, *Palmer School of Library and Information Science, Long Island University*

S-7 Archiving the Web

This session discusses issues surrounding the increasingly important task of creating web archives for institutions, both public and private. While a few organizations (mostly large academic institutions) have created website archives, most of us are depending on third

parties, like the Internet Archive or Library of Congress, to do it for free. Included in this discussion will be a high-level overview of how web crawlers work, the current options (both fee-based and free) for starting and maintaining a website archive, and information regarding the Internet Archive's web archiving policies. Case studies of current web archiving projects will be presented as well.

Chair: Mitch Brodsky, *New York Philharmonic*

Speakers:

Sibyl Schaefer, *Rockefeller Archive Center*

Gretchen Nadasky, *The Frick Collection Art Library*

Nicole Greenhouse, *The Tamiment Library & Robert F. Wagner Labor Archives at NYU*

S-8 Student Archivists, Activism, and Human Rights

Archives constitute a key building block of social memory and serve a critical function of accountability by documenting power structures, as well as grassroots efforts that challenge them. In this session, emerging archives professionals focus on work they conducted during their graduate studies and the important role of archives relative to social movements, public memory, and human rights. Panelists will explore the nexus of archives and activism as reflected in their respective work within Occupy Wall Street (OWS) to create a movement-centric archives, oral history efforts of the Guantánamo Public Memory Project documenting multifaceted perspectives of the U.S. presence at Gitmo, and establishment of the U.S. Chapter of Archivists Without Borders with its goal of promoting human rights through the protection of archives.

Chair: Dennis Riley, *National Archives at New York City*

Speakers:

Jasmine Jones, *Simmons College: Archivists Without Borders*

Amy Roberts, *Queens College: Occupy Wall Street Archives Working Group*
 Rachel Schimke, *New York University: Guantanamo Public Memory Project*

Thursday Afternoon

4:00 5:30

Concurrent 1.5 Hour Roundtables

R-1 Access Round Table: Issues, Ideas, and Visions

Access policies and services are derived from an archives' mission, and shaped by the resources available to meet user needs. Access depends on collection maintenance, metadata services, and technical resources (all of which may be contributed by a single individual) to provide intellectual and electronic or physical access supporting collection use. Come and discuss roles and issues related to the discovery, access, and use of archival resources such as balancing security, preservation, and access; meeting consortial standards and user needs; using 'non-archival' access tools like Flickr.com and YouTube.com; user-enriched description and access; and breaking archival rules to better serve user needs. Bring your questions, ideas and your vision of a new access paradigm!

Facilitator: Barb Morley, *Kheel Center, Cornell University*

R-2 Never a Better Time to Start: Preparing for Disasters Now

Join your colleagues for this roundtable to discuss institutional emergency planning. We'll discuss risk assessment and mitigation, preparedness and training, response, and recovery. Key lessons from Hurricane Sandy disaster recovery efforts will be included. Becky Fifield, leader for collections emergency activities at the Metropolitan Museum of Art and Chair of Alliance for Response NYC, will start and guide the conversation. Topics to explore: getting institutional buy-in, preparedness decision-making, collections risk assessment,

establishment of plans and response teams, incident command system, business continuity, health and safety, priority setting, and community outreach and resources.

Facilitator: Becky Fifield, *Metropolitan Museum of Art, and Alliance for Response, NYC*

R-3 Issues of Privacy and Confidentiality within Archival Settings

Participant-driven, the Privacy and Confidentiality Roundtable will discuss, share experiences, and describe outcomes of members' solutions to privacy and confidentiality issues within archives and archival-centric repositories. Topics may include legal and ethical issues and/or specific issues related to personnel files and material, medical and electronic records, and "grey" areas where privacy and confidentiality concerns may be unclear.

Facilitator: Daniel DiLandro, *SUNY, Buffalo State*

Friday Morning

8:45 10:15

Concurrent 90 Minute Sessions

S-9 The Show Must Go On: Documenting the Performing Arts Part 2

The Show Must Go On - Part 1 is session S-4.

The inherently intangible and ephemeral nature of performance conflicts with traditional models of archival practice and can even contradict the very concept of a performing arts "archive." However, rather than despairing over this, today performing arts archivists are increasingly embracing the immateriality of performance and forging new innovations in archival practice as a result. These sessions will convene archivists from a range of institutions who work with theatre, music, and dance collections to explore how the challenges implicit in the archival representation of performance are being met through ground-shifting approaches to

conventional archival practice, proactive collaborations with performing arts companies and artists, and the harnessing of digital technologies that can more faithfully capture the ephemerality and fluidity at the very heart of live performance.

Chair: Nick Pavlik, *92nd Street Y*

Speakers:

Kenneth Schlesinger, *Lehman College*

Matthew Snyder, *New York Public Library*

Morgen Stevens-Garmon, *Museum of the City of New York*

S-10 Going Online for Smaller Archives:

Aspects to Consider

This session will focus on general concepts involved for smaller archives that are planning for or already have an online presence. Content will focus on various aspects of “going online”, such as getting print collections under control first, the selection process for which materials to digitize and place online, the importance of placing general information about collections online and if possible, including finding aid(s) and/or guides to collections, the importance of the attractiveness and organization of an online presence, goals for an online presence, possible parent or related organization misconceptions about the process, how a digital presence fits with the whole archives operation and access, and challenges for going online with limited staffing and resources.

Chair: Jane Subramanian, *SUNY Potsdam (Emerita)*

Speakers:

Sharon A. Pullen, *Office of the Suffolk County Clerk*

Ray LaFever, *Delaware County Historical Association*

S-11 Archiving Complex Digital Artworks

The past four decades have been a boon to new media art. Artists have taken advantage of technological advances and mediums, ranging

from CD-ROMS to the web and beyond, to create new artworks and experiences. While the topics of archiving, preserving, and accessing complex new media art have received much recent attention, this has produced few solutions. This session brings together some of the leading thinkers and practitioners in the field to speak about projects they are involved in that are producing solutions and bringing about progress.

Chair: Chris Lacinak, *AVPreserve*

Speakers:

Ben Fino-Radin, *Museum of Modern Art*

Danielle Mericle, *Cornell University*

Jonathan Minard, *Deepspeed Media and Eyebeam Art and Technology Center*

S-12 Using Archives in the K-12 Classroom



In 2011, New York State adopted the Common Core State Standards for P-12 education, which, in part, place renewed emphasis on reading and interpreting primary texts. How can archivists reach out to middle- and high-school students and their teachers and other adult sponsors to connect them with our documents and collections, and how do we provide reference to middle- and high-school users? This session, which will explore the perspectives of archivists, teachers, and students with archival research experience, will also introduce the NHD Toolkit, a collaborative website produced by National History Day and SAA.

Chair: Janet Bunde, *New York University*

Speakers:

Carl Ballenas, *Immaculate Conception School*

Dorothy Dougherty, *National Archives at New York City*

Stephanie Dueno, *Museum of the City of New York*

Ellen Noonan, *American Social History Project/Center for Media and Learning, City University of New York*

Friday Morning

10:30 - noon

Concurrent 90 Minute Sessions

S-13 Archiving Born Digital Materials:**Implications for Small Repositories** 

The session will provide archivists with guidance about the fundamental practices and resources required to archive born digital materials. We will discuss the implications for small repositories in regards to digital archives. Topics to be covered include: framework for archiving digital materials, evaluating necessary resources and outsourcing options, and discussion about collaboration amongst smaller repositories in order to share resources such as server space, databases, and vendor contracts. The session's goal is to demystify the practice of digital archiving by demonstrating that archivists can apply many of their existing skills to the practice of digital archiving. The session will also bring into question the feasibility for smaller institutions to collect born digital materials.

Chair: Jennifer Anna, *Draftfcb***Speakers:**Jefferson Bailey, *Metropolitan New York Library Council*Geoffrey Huth, *New York State Archives*Jonathan Markow, *DuraSpace***S-14 Breaking into the Field: Reports from Emerging Professionals** 

Recent graduates share their challenges, triumphs and experiences transitioning from the academic to the professional sphere and landing their first archives job. The panel consists of emerging professionals ranging from 1-4 years into their professional life. Panelists will describe their job-seeking, interviewing, and "real world" working experience. They will share insights about what worked and what didn't, the rewards and challenges they faced and the ones that lie ahead. Resume- building

and essential skills will also be discussed. This session will be helpful to students or anyone still looking to land their first job. Q&A will follow.

Chair: Shannon O'Neill, *Barnard College***Speakers:**Alexandra Janvey, *Digital Initiatives & Art Image Library, Long Island University*Alyse Hennig, *St. John's University Archives and Special Collections*Brigette C. Kamsler, *Burke Library at Columbia University***S-15 Archives and Anniversaries: Leveraging Archives Assets for your Organization/Company and Balancing****Ongoing Work** 

Anniversaries are important events for organizations and can create awareness of valuable resources within archives. It is an opportunity for archivists to partner with other departments in their institution to truly leverage the assets for marketing, communications and potentially for funding - a time for archives to shine, whether celebrating 25 or 100 years. The balancing act of handling anniversary projects while continuing regular work can take a toll; the anniversary can generate unexpected inquiries for which one can't plan due to their ad hoc nature. Anniversaries can be a steppingstone to getting more support for archives. Milestone celebrations can allow for opportunity to move from internal or traditional archives audience to reach out to the external community.

Chair: Janine St. Germain, *Consulting Archivist***Speakers:**Kerri Anne Burke, *The Winthrop Group, Inc.; Citi Archives (200th Anniversary)*Tiffany Colannino, *Woody Guthrie Foundation; Woody Guthrie Centennial (2012)*Michael D. Montalbano, *Center for Jewish History; Center for Jewish History: Decade of Distinction - 10th Anniversary (2010)*

Alice Shahan, *The Winthrop Group, Inc.; Trinity School Project (300th Anniversary)*

S-16 Keeping Score: Archiving the World of Sports

For some, sports are a source of entertainment or leisure, for others, a form of exercise, and sometimes a vocation. Regardless of how sports intersect with our lives, the industry can be found just about everywhere! So where are sports archives and who are the archivists managing them? In this session, archivists who have worked with the records of sports teams, including on the college and professional level, and the collections of sports-related organizations and players will discuss the unique aspects and historical importance of their collections. Panelists will discuss the challenges accompanying their collections including collections care, security, and the financial worth of their holdings.

Chair: Bonnie Marie Sauer, *National Archives at New York City*

Speakers:

Rebecca Altermatt, *Former archivist for the New York Jets*

Blythe Roveland-Brenton, *St. John's University*
Geri Solomon, *Hofstra University*

Friday Afternoon

2:00 'til
Tours

T-1 Digital Initiatives Department and Art Slide Library, B. Davis Schwartz Memorial Library, LIU Post

www2.liu.edu/cwis/cwp/library/art/slide.htm

Since Long Island University accepted the William Randolph Hearst Archive as a gift from the Hearst Foundation, numerous scholars have utilized the meticulous records contained in 160 intact albums of artworks acquired by Hearst. A reappraisal of the archive has also disclosed

primary documents that shed light on the opulence of the Gilded Age of which Hearst was a key player, his politics, and his lifelong unique approach to art collecting.

LIU Post and the Frick are now engaged in a collaborative METRO-funded project to digitize a portion of their respective auction catalog collections and make them accessible to the research community. Tour participants will learn more about the current LIU/Frick collaboration, view primary documents from the archive, and explore past and future projects.

Tour length: 3/4 hour (2:15 - 3:00)

Charge per person: Free

T-2 Oyster Bay Historical Society and the Raynham Hall Museum

www.oysterbayhistorical.org
www.raynhamhallmuseum.org

The Earle-Wightman house, home of the Oyster Bay Historical Society, and Raynham Hall Museum, formerly known as the Townsend Homestead, are two 18th Century homes landmarked as historic sites in the hamlet of Oyster Bay. The Earle-Wightman house features 18th and 19th century period rooms, a Colonial garden, and the newly-built archive and research center where exhibits, workshops and lectures are held on the ground floor.

Raynham Hall is the home of Samuel Townsend, a successful shipping merchant, Oyster Bay Justice of the Peace and Town Clerk, and father to Robert Townsend, member of George Washington's Culper Spy Ring. The house features ten period rooms interpreted with furnishings from the Colonial and Victorian-era expansions, grounds and a garden. It is also said to be haunted.

Charge per person-payable to tour site host: \$20.00

Tour length: 2 hours (2:15 - 4:15)

T-3 Old Westbury Gardens www.oldwestburygardens.org

Old Westbury Gardens, listed on the National Register of Historic Places, is the former home of John S. Phipps, his wife, Margarita Grace Phipps and their four children. Completed in 1906 by the English designer, George A. Crawley, the Charles II-style mansion is nestled amid 200 acres of formal gardens and landscaped grounds. Westbury House is furnished with fine English antiques and decorative arts from the fifty years of the family's residence. Among the various works of art and family memorabilia, a portrait by John Singer Sargent is on display. Old Westbury Gardens was a film location for scenes in the following movies: *North by Northwest*, *Cruel Intentions*, *8MM*, and *American Gangster*. The tour will focus on the Mansion but you may tour the gardens on your own.

Tour length: 1 hour (2:30 – 3:30)**Charge per person-:** \$9 (payable to tour site host)**T-4 Cold Springs Harbor Laboratory** library.cshl.edu/

The historic Carnegie Building at Cold Spring Harbor Laboratory houses both the CSHL Library and its Archives. We have an extensive collection of books, journals, and electronic materials specializing in molecular biology, genetics, cancer research, neuroscience, and bioinformatics. Our Rare Book Collection contains materials dating back to 1890, when the predecessor institutions of CSHL were founded.

Our Archives includes the comprehensive collections of prominent scientists in the fields of molecular biology and genetics such as James

D. Watson, Sydney Brenner, Barbara McClintock, and Alfred Hershey, among others. Based on the materials in these collections, as well as our institutional archival collections, photo exhibitions are always on view highlighting the history of the institution and the science that was conducted here throughout our nearly 125 year history.

Tour length: 1 hour (2:15 – 3:15)**Charge per person:** Free

Conference Fees

Full conference	\$65
Thursday only	\$55
Friday only	\$35
Full Day workshop	\$20
Half day workshops	\$15
Friday Luncheon	\$16

Lodging

Single room/night	\$60
Double room/night	\$50

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