

# NEW YORK ARCHIVES CONFERENCE 2008

**(Formerly Lake Ontario Archives Conference)**

**Annual Conference Program, May 28-30, 2008  
SUNY Potsdam, Potsdam, NY**

The conference is underwritten with support from Northern New York Library Network, Gaylord Bros., Hollinger Corporation, Hudson Microimaging, and Eloquent Systems Inc.

**Wednesday, May 28, 2008: Workshops:** (there will be mid-morning and mid-afternoon breaks)

**Registration & Continental Breakfast: 8:30 - 9:00** (Kellas Hall, outside Room 104)

**Workshop 1: 9:00 - 11:45, 1:30 - 4:00 “Creating A Community History”** (Kellas Hall Room 104) (full day)

Chair: Virginia Westbrook, Public Historian, The Virginia Company

Workshop Description: The documentation of a community’s history is vital to the preservation of its story for future generations. Each person, each story, and each business lends itself to the greater story of New York State and beyond. Participants of this workshop will gain the basics they need to develop their own community history projects. The workshop presentation includes:

Why Local History Matters

Research Resources

Documenting Under-Documented Communities

Let's Talk About It: Oral History

Case Study: The Highs and Lows of a Community History Project

This workshop has been developed by the Upstate History Alliance, a non-profit museum and historical society service organization located in upstate New York, and is supported by the Documentary Heritage Program, a statewide program which strives to identify historical records and make them available to the public.

*There will be morning and afternoon breaks, lunch is on your own. College dining and a list of restaurants close by will be provided.*

**Registration for Workshop 2: 1:00 – 1:30** (Kellas Hall, outside Room 104)

**Workshop 2: 1:30 – 5:00 “Everything You Want To Know About Digitization”**  
(Kellas Hall Room 103) (half day)

Chair: Jenny Rosenzweig, Program Coordinator, Upstate History Alliance & Regional Archivist, South Central Documentary Heritage Program

Panelists: Kathy Conner, George Eastman House; Jill Hurst-Wahl, Digitization Consultant; Geof Huth, New York State Archives; Peter Verheven, Syracuse University

Workshop Description: The beginning planning stages of a digitization project can be very daunting. Where do you start? What do you need? And once you are deeply involved in the process, new questions always seem to present themselves.

Did you ever wish you could ask just three questions to people who have been through the digitization process? Now you can! Submit your three questions ahead of time, and a panel of digitization consultants and coordinators of digitization projects will answer YOUR questions.

Upon registering for this workshop, email your three questions to Jenny Rosenzweig, Program Coordinator of the Upstate History Alliance, at [jenny@upstatehistory.org](mailto:jenny@upstatehistory.org). Then attend this workshop to get specific answers to your questions, while listening in on the advice our panel has for the other participants.

*Limited to 15 attendees on a first come first serve basis. There will be a mid-afternoon break, lunch is on your own. College dining and a list of restaurants close by will be provided.*

**Canoe/Kayak on the Racquette River, for those who are interested (mid to late afternoon):**

Pending appropriate weather and water temperatures, there will be paddling time on the beautiful stretch of the Racquette River located in Potsdam. Campus owned canoes/kayaks are available for rent at \$5.00 per day, and the college also owns frontage on the river across from the campus for launching. Group size will be limited. If you are interested in the paddle, please contact Jane Subramanian directly at [subramjm@potsdam.edu](mailto:subramjm@potsdam.edu) or (315) 267-3326 for arranging details and conferring regarding appropriate clothing for the water temperature this time of year in the North Country, as well as comparing notes on a good start time. Please contact by May 13, 2008.

The college owns a picnic area in this park as well, so if you'd rather enjoy the river from land instead, feel free to do so!

## **Thursday, May 29, 2008**

**8:00-8:45 Registration** (Kellas Hall, outside Room 104)

**8:00-8:30 Continental Breakfast** (Kellas Hall, outside Room 104)

**8:30-8:40 Welcome** (Kellas Hall, Room 104)

Jane Subramanian, NYAC Co-chair, College Archivist, SUNY Potsdam  
J. Rebecca Thompson, Director of Libraries, SUNY Potsdam  
John F. Schwaller, President, SUNY Potsdam

**8:40 - 9:15 Plenary Session** (Kellas Hall Room 104)

Speaker: Geoffrey Huth, Director of Government Records Services at the New York State Archives

“Closest to Home” is Closer Than You Think: CoSA’s Local Government Archives Project and New York’s Role in its Promotion and Success”

**9:15-10:00 NYAC Members Annual Meeting** (Kellas Hall Room 104)

**10:00 – 10:15 Break**

**10:15 – 11:45 Concurrent Sessions** (Kellas Hall)

**Session 1: “Historic Records Holders Interactions With Related Professions: A Roundtable Discussion”** (Kellas Room 103)

Moderator: Debra Kimok, Special Collections Librarian, SUNY Plattsburgh

Jerold Pepper, Librarian, Adirondack Museum Library, "Running a Library and Manuscript Repository in a Museum Setting."

Sean Quimby, Director, Special Collections Research Center, Syracuse University Library, "What Academic Libraries Expect of Special Collections Repositories in the 21st Century!"

Todd Degarmo, Director, Center for Folklife, History & Cultural Programs, Crandall Public Library, Glens Falls, NY, "Blending Folklore, Historical Records and Cultural Programming in a Public Library Setting."

## **Session 2: “Expanding Access by Digitizing Your Exhibits, Sound Recordings, Music and Video” (Kellas Room 104)**

Chair: Monica Gray, Archives & Records Management Specialist II, Digitization Team Member, New York State Archives

Andrew Covell, Director of Information Technology, School of Management, Syracuse University, "Launching the Syracuse University Video Showcase"

Gary Galo, Audio Engineer, Music Literature, The Crane School of Music, SUNY Potsdam, "The long and winding road: 'converting music to digital'"

Mark Wolfe, Curator of Digital Collections, M. E. Grenander Department of Special & Archives, University at Albany, SUNY, Libraries, "Digitizing exhibits and audio tapes to improve access"

**11:45-2:00 Lunch:** Free time to sample local restaurants (a list of local restaurants will be provided)

**2:00 – 3:30 Concurrent Sessions** (Kellas Hall)

## **Session 3: “Historical Documents Inventory (HDI): From Big Red Books to Online Resource” (Kellas Room 103)**

Chair: Michael Martin, Archives & Records Management Specialist II, New York State Archives

Marilyn H. Pettit, Vice President for Collections, 2004-2007, Brooklyn Historical Society, “HDI at Brooklyn Historical Society, 1987-2007”

Michael Flanagan, Archivist, Onondaga Historical Association, “Depending on the HDI”

Keith Swaney, Archives & Records Management Specialist I, New York State Archives, “HDI in the Present and the Future”

## **Session 4: “History Centers: What Are They and the Ins and Outs of Putting Them Together” (Kellas Room 104)**

Chair: Kathleen DeLaney, Archivist, Canisius College

Todd DeGarmo, Director of the Folklife Center, Crandall Public Library, “Photographs & Keepsakes, Music & Memories: Public Participation through the Folklife Gallery at Crandall Public Library”

Molly Amoriell, Co-chair, SUNY Potsdam Exhibit Project, SUNY Potsdam, “Pictures at an Exhibition : The Process of Crafting a Permanent Historical Exhibit in a College”

Daniel M. Di Landro, College Archivist, Buffalo State College, “You Say You're Building a What??? : Critical Applications in Museum Studies”

**3:30-3:45 Break**

### **3:45 – 5:15 Concurrent Sessions** (Kellas Hall)

#### **Session 5: “It’s Only Natural! Efforts to Document New York State’s Environmental History”** (Kellas Room 103)

Chair: Ray LaFever, Coordinator, Archival Advisory Services, New York State Archives

Jerold Pepper, Librarian, Adirondack Museum Library, “Documenting a Contested Terrain: Environmental History Collections at the Adirondack Museum Library”

Thomas Lynch, Records Manager, Warren County Records Center and Archives, "Big Brother is Watching...the Local Government Perspective!"

John Suter, Archives and Records Management Specialist and Coordinator, Documentation Planning, New York State Archives, “Storm, Love and Moses: Planning to Fill the Gaps in New York’s Environmental Record”

Brad Edmondson, Independent Writer, “Documenting Adirondack Political History of the 1970s”

#### **Session 6: “Strong Musical Traditions in Everyday Life as Evidenced in ‘North Country’ Local Collections”** (Kellas Room 104)

Chair: Pamela Ouimet, Communications Coordinator, Northern New York Library Network

Varick Chittenden, Heritage Center Project Director, Traditional Arts in Upstate New York (TAUNY), “From Bunkhouse to Cyberspace: Traditional Adirondack Music Goes Online”

Sarah Meredith, Assistant Professor of Music, Buffalo State College, “In the Business of Local Talent: W. B. Leonard and 'The Elite Lady Minstrels'”

Jane Subramanian, College Archivist/Librarian, SUNY Potsdam, “The Norwood Brass Firemen Band’s Strong Beat Since the 1870’s”

#### **Reception: Rebecca V. Sheard Literacy Center and Mary E. English**

**Commons** (Satterlee Hall, 1<sup>st</sup> floor): **6:00 – 8:00** Enjoy viewing the permanent exhibit on the history of SUNY Potsdam. Refreshments and beverages will be served. The cost of the reception is included in registration.

**Friday, May 30, 2008**

**8:00-8:45 Registration & Continental Breakfast** (Kellas Hall)

**8:45 – 10:15 Concurrent Sessions** (Kellas Hall)

**Session 7: “Educational Uses of Primary Source Records in the Classroom Session: The Value of Primary Research and Analysis to Instructional Goals”** (Kellas Room 103)

Chair: Brenda Parnes, New York State Archives

Carol Rossi-Fries, 2003 New York State Teacher of the Year, Teacher of 8th grade Social Studies at Potsdam Central Schools’ A.A. Kingston Middle School, “Using Documents in the 8th Grade Classroom to Meet New York State Social Studies Standards”

M.J. Heisey, Chair and Associate Professor of History, SUNY Potsdam, “Nothing Quite So Thrilling as Raw Materials: Persuading College Students to Use Archives”

Jo Ann Larson, Associate, New York State Education Department Office of Curriculum Instruction and Instructional Technology, “P-16 Education: A Plan for Action – The New York State Education Department’s Social Studies Initiative”

**Session 8: "Electronic Records Inventories: A New Way to Do an Old Trick"** (Kellas Room 104)

Chair: Michael Martin, Archives & Records Management Specialist II, New York State Archives

Ann Marie Przybyla, Manager of Records Service Development, New York State Archives, “The Challenge of Teaching Ourselves”

Jennifer O’ Neill, Supervisor for State Agency Services, New York State Archives, “An Electronic Inventory of the SED (State Education Department): A Case Study”

Robb Flowers, Manager, Internal Support Services- WNYRIC, ERIE 1 BOCES, “Electronic Records Inventory is Complete – What is Next?”

**10:30 – 12:00 Concurrent Sessions** (Kellas Hall)

**Session 9: “Digital Asset Management Systems (DAMS) and Archives”** (Kellas Room 103)

Chair: Barbara Morley, Media Curator, Kheel Center for Labor-Management Documentation and Archives, Cornell University

Susan Luchars, Audio-Visual Archivist, US Tennis Association, “Managing Large AV Collections Using a Digital Asset Management System”

Thomas Blauvelt, Head of Bibliographic Services, Northern NY Library Network, “Cooperative Use of OCLC’s ContentDM Program to Publicize Local Archives”

Monica Gray, Archives & Records Management Specialist II, Digitization Team Member, “New York State Archives Digital Management System”

## **Session 10: “No Translation Required: Speaking the Language of IT”** (Kellas Room 104)

Chair: Bridget Bower, College Archivist/Librarian, Ithaca College Archives and Special Collections

Thomas J. Ruller, Applications Area Coordinator, Information Technology Service, New York State Education Department, "The Archivist as IT Professional: New skills for the 21st century archivist"

Steve Goodfellow, President, Access Systems Consulting, “Recordology: Getting the Custodians of Physical and Electronic Records to Understand Each Other”

**12:15-1:45 Lunch:** (Adirondack Room, Lehman Dining Hall) *Advanced lunch reservations are required!*

Speaker: Bethany Usher, Chair and Associate Professor of Anthropology, SUNY Potsdam

“Anthropologists in the Archives”

### **Tours 2:00-4:00**

#### **Tour 1: St. Lawrence County Historical Association** (free)

Founded in 1947, the St. Lawrence County Historical Association (SLCHA) is headquartered in the Silas Wright House, which is listed on the National Register of Historic Places as part of the Canton Village Park Historic District. The Silas Wright House was built in 1832-33. In 1834, Senator Wright and his new bride Clarissa Moody Wright, purchased the house and over the next ten years, they enlarged it in the popular Greek Revival style in order to accommodate the Senator’s important station in life. Silas Wright served as a US Senator from 1833-1844 and Governor of New York State from 1844-1846. The “Red Barn Addition” to the Silas Wright House was completed in 2001.

The SLCHA’s museum features many exhibits including the mid-19<sup>th</sup> century period rooms of the Silas Wright House, The Shaping of St. Lawrence County, J. Henry Rushton: The Stradivarius of the Canoe, the Silas & Clarissa Wright Orientation exhibit, Frederic Remington: *The Way of an Indian*, and others. The Research Room contains various resources for local and family history research. Collections of note include Macomb Purchase Papers (original legal documents between Alexander Macomb and the State of New York for the purchase of the land which became St. Lawrence County); Silas Wright Collection, including personal and professional letters from the US Senator and NY Governor; J.H. Rushton Collection, including business materials of a renowned canoe and boat builder whose shop operated in Canton in the late 19<sup>th</sup> and early 20<sup>th</sup> century; the Walter B. Leonard Collection, including original manuscripts, music, playbills, ephemera, photos, correspondence, and posters of this vaudevillian from Canton; and the Remington Collection of Richard G. Myers, including magazine illustrations, lifetime prints of Remington images sold by various publishers, early editions of the numerous books which Remington illustrated, as well as the many articles, short stories, and novels



which were both written and illustrated by Remington.

The tour will include the restricted archives and collections storage areas, in addition to the public areas. The drive to Canton from Potsdam is approximately 15 minutes and directions will be provided. For more information on the SLCHA, visit [www.slcha.org](http://www.slcha.org).

### **Tour 2: Walking Tour of Historic Potsdam Buildings** (free)

Enjoy a leisurely walking tour of a number of historic buildings in downtown Potsdam. The tour will include several historic municipal buildings, architectural examples of several older homes, the historic downtown block, several churches, and the present Snell Hall now owned by Clarkson University, but formerly home of the Potsdam Normal School and Potsdam State Teachers College (predecessors of SUNY Potsdam). A highlight of the tour will be a stop on Fall Island in Potsdam, located between the two branches of the Racquette River in downtown Potsdam, where tour attendees will have the chance to see Trinity Episcopal Church, with its seven Tiffany stained glass windows, mostly dating between 1900 and 1920. For a preview of Trinity Church, see <http://pages.slic.com/trinity/tour.html>. This tour will be hosted and given by the Potsdam Public Museum, and will begin at the museum. The museum is just two and a half blocks from the SUNY Potsdam campus, and directions for reaching the museum will be provided. For further information on the Potsdam Public Museum, visit their website at

<http://potsdampublicmuseum.org/MuseumWeb/index.htm>.



### **Tour 3: Printing Press Studio** (free)

Visit Mark McMurray's private printing press studio in Canton. Mark is Curator of Special Collections and University Archivist at St. Lawrence University. He has a second life as a press publisher, however, and he has designed, printed and published letterpress books and pamphlets under the trade name of Caliban Press, which he founded in 1985. Before his arrival at St. Lawrence University in 1993, he worked in the Special Collections Division at New York Public Library.

Mark owns several printing presses, including a 1947 Vandercook proof press, an 1830's Hoe Washington hand press, and a 1950's Chandler & Price Pilot Press. The visit will include viewing the studio and the printing presses, historical commentary about the printing presses, and commentary regarding how the printing presses are used in creating modern book arts publications.

This tour is limited to 14 people. If demand exceeds this number, everyone will be accommodated by providing a second session following the first session.

The drive to Canton from Potsdam is approximately 15 minutes and directions will be provided.



## **On Your Own: Wilder Homestead, Almanzo and Laura Ingalls Wilder Association, Burke, NY.**

This is the site of Laura Ingalls Wilder's book *Farmer Boy* and boyhood home of her husband Almanzo. It is located in Burke, NY, just outside of Malone and is approximately a 50 minute drive from Potsdam. Ask us for directions and further information.

## **NYAC Board Members and Officers**

Virginia Bolen, Librarian, Clifton Park/Halfmoon Public Library  
Bridget K. Bower (Treasurer), College Archivist, Ithaca College  
Karen Cannell, currently pursuing Phd, College of Computing and Information, Department of Informatics, University at Albany (SUNY)  
Kathleen DeLaney, Archivist, Canisius College  
Edward L. Galvin, Director Archives and Records Management, Syracuse University  
Michael Martin, Imaging and Micrographics Specialist, New York State Archives and Records Administration  
Barbara Morley (Secretary), Media Curator, Kheel Center for Labor-Management Documentation and Archives, Cornell University  
Thomas D. Norris (Co-Chair), Public Records Manager, City of San Jose, California  
Brenda Parnes, Regional Advisory Officer, Region 1-New York City (Bronx, Kings, New York, Queens, Richmond Counties), New York State Archives  
Ronald D. Patkus, Associate Director of the Library for Special Collections, Vassar College  
Herbert Poetzl, Adjunct Assistant Professor, History Department, Binghamton University  
Jenny Rosenzweig, Program Coordinator, Upstate History Alliance & Regional Archivist, South Central Documentary Heritage Program  
Jane M. Subramanian (Co-Chair and Local Arrangements Chair), Librarian/College Archivist, SUNY Potsdam  
David White, Archivist, New York State Philosophical Association & Associate Professor of Philosophy, St. John Fisher College  
Geoffrey P. Williams (Program Chair), University Archivist/Campus Records Officer, University at Albany, SUNY

## **Scholarships:**

NYAC meeting scholarship funds have been made available by the New York Archives Conference and the Northern New York Library Network to enable more archives students, archivists, and librarians, and others with archives or records management responsibilities to attend the annual meeting in Potsdam. Preference will be given to those who are:

- First time conference attendees AND
- Permanent residents of New York OR
- Paid or volunteer employees working in a New York archival collection OR
- Enrolled in an archival administration educational program in New York

All application materials must be received by April 23. Notification of awards will be made by May 1st. Please go to the NYAC website at

[http://www.nyarchivists.org/nyac\\_scholarships.pdf](http://www.nyarchivists.org/nyac_scholarships.pdf) for scholarship information and the application form. Questions and application materials may be directed to Kathleen DeLaney at [delaneyk@CANISIUS.EDU](mailto:delaneyk@CANISIUS.EDU).

### **Registration:**

Registration is in Kellas Hall on each day of the conference.

### **Lodging:**

On-campus lodging will be available in Draime Hall. Single room cost per person is \$28.50 for the first night, with each additional night after the first night half price (\$42.75 total for 2 nights, \$57.00 total for 3 nights). Double room cost per person is \$19.00 for the first night, with each additional night after the first night half price (\$28.50 total for 2 nights, \$38.00 total for 3 nights).

Bedding and towels are included with the room – they are made up for the first night of stay, but there is no daily maid service. Restrooms are dormitory style with men's and women's restrooms located on each floor. There are no telephones in the rooms. Room reservations may be made on the registration form at the time of registration.

Check-in for on-campus housing will be available on Tuesday 4 – 7 p.m. and Wednesday 4 – 7 p.m.

For those preferring a motel or hotel accommodation, appropriate area information can be located at <http://northcountryguide.com/tourism/lodging-dining/lodginghotelsmotels/>. Some of the most frequently used accommodations used for events for SUNY Potsdam include The Clarkson Inn, The Smalling Motel-South, and the Northern Family Motel in Potsdam, and the Best-Western University Inn and Comfort Suites in Canton.

### **Luncheon Banquet:**

The Friday Lunch will be served in the Adirondack Room, Lehman Dining Hall. Advanced reservations are required. There will be a vegetarian option. The cost of the lunch is \$14.00.

### **Other Meals:**

Lunch and dinner on Wednesday and Thursday are on your own in college dining facilities or area restaurants in Potsdam.

### **Conference Fees:**

Full day workshop is \$10.00; half day workshop is \$5.00. The cost of conference registration is \$40.00 per person for the full conference and \$25.00 for one day attendance. The NYAC membership fee is in addition to the conference fee and is required of all attendees. If you wish to join NYAC or remain a member without attending the conference, please send the registration form and a check for \$5 made out to New York Archives Conference to Bridget Bower, College Archivist, Ithaca College Archives and Special Collections, Ithaca College Library, 1201 Gannett Center, Ithaca, NY 14450.

## Questions:

If you have any questions, please contact the NYAC co-chair and local arrangements chair: Jane Subramanian, College Archivist, SUNY Potsdam

Tel: (315) 267-3326 Fax: (315) 267-2744 Email: [subramjm@potsdam.edu](mailto:subramjm@potsdam.edu)

## Directions:

Since most attendees will be arriving by car, those directions are given below:

*[ Note: parking permits are required for campus parking – you will be given an appropriate parking permit for either overnight parking if staying in the dorms, or commuter permit if not]*

### BY CAR:

**From Interstate 81 (Western New York/Syracuse areas)** Just north of Watertown from Interstate 81, take Exit 48 for Route 342 East. Travel approximately 6 miles east on Route 342 until the junction of Route 11. Turn left onto Route 11 North. Follow Route 11 North for approximately 64 miles until reaching the town of Potsdam. Once in the village, turn right onto 56 South. Route 56 turns into Pierrepoint Avenue. For those not staying on-campus, from Pierrepoint Avenue turn left onto Potsdam Drive (there is a maroon and white sign at the entrance to the college) and park in parking lot no. 2 (if construction still blocks part of Potsdam Drive, drive through parking lot no. 1 to get to parking lot no. 2). For those staying in on-campus accommodations, from Pierrepoint Avenue turn left onto Barrington Drive, then turn right onto Massena Drive and park in parking lots 25 or 26.

**From Interstate 87/The Northway (Albany and New York City areas)** From all points south of Albany, travel I87 North/Thruway. Take Exit 24 through the tollbooth in Albany and continue north on I87/The Adirondack Northway for almost 60 miles. Take Exit 23 heading towards Route 9/Warrensburg. From exit ramp, turn left onto County Route 35 West. After approximately 3/10 of a mile, turn right onto Route 9 traveling northwest. Travel 4 miles until Route 28 North intersects with Route 9. Bear left at the fork onto Route 28 North. Follow Route 28 North for approximately 44 miles until Blue Mountain Lake. You will notice that Route 28 North and Route 30 North are the same road from Indian Lake to Blue Mountain Lake. Once in Blue Mountain Lake, you will turn right onto Route 30 North. After traveling about 34 miles, you will enter the town of Tupper Lake. It is here you will pick up Route 3 by turning left. Traveling mainly west, follow signs for Potsdam. Follow Route 3 for 12 miles. At Sevey's Corners turn right onto Route 56 North. Take Route 56 approximately 33 miles until the College comes into view on your right. For those staying in on-campus accommodations, from Pierrepoint Avenue turn left onto Barrington Drive, then turn right onto Massena Drive and park in parking lots 25 or 26. For those not staying on-campus, from Pierrepoint Avenue turn left onto Potsdam Drive (there is a maroon and white sign at the entrance to the college) and park in parking lot no. 2 (if construction still blocks part of Potsdam Drive, drive through parking lot no. 1 to get to parking lot no. 2).

**From Interstate 87/The Northway (Plattsburgh area)** Depending on your approach from I87, take Exit 37 or 38 to Route 374 West. Route 374 West will turn into Route 374 North. Follow Route 374 approximately 30 miles. Make a left onto County Route 24/Brainardsville Road in Brainardsville, NY.

Follow County Route 24/Brainardsville Road about 11.5 miles until it intersects Route 11 just east of Malone, NY. Turn left on Route 11 Southwest. Stay on Route 11 for 44 miles until you reach Potsdam. Once in the village, make a left onto Park Street, following signs for Route 56 South. Bear slightly left onto Route 56 South. Route 56 turns into Pierrepont Avenue. For those not staying on-campus, from Pierrepont Avenue turn left onto Potsdam Drive (there is a maroon and white sign at the entrance to the college) and park in parking lot no. 2 (if construction still blocks part of Potsdam Drive, drive through parking lot no. 1 to get to parking lot no. 2). For those staying in on-campus accommodations, from Pierrepont Avenue turn left onto Barrington Drive, then turn right onto Massena Drive and park in parking lots 25 or 26.

**From Ottawa, Ontario, Canada** Head west out of Ottawa on 417/The Queensway. From 417, take Highway 416 South towards Cardinal. You will be on 416 approximately 46 miles. Continue onto Highway 16 and then turn right onto Highway 2. Turn left off of Highway 2 to cross the international bridge. Once in New York, bear right onto Route 812 South. Route 812 and Route 37 are the same for a few miles. You will be on Route 812 about 4 miles. From 812, turn left on Route 68. Travel Route 68 for 17 miles until reaching Canton, NY. Here you will bear left onto Route 11. Follow Route 11 for 11 miles into Potsdam. Once in the village, turn right onto 56 South. Route 56 turns into Pierrepont Avenue. For those not staying on-campus, from Pierrepont Avenue turn left onto Potsdam Drive (there is a maroon and white sign at the entrance to the college) and park in parking lot no. 2 (if construction still blocks part of Potsdam Drive, drive through parking lot no. 1 to get to parking lot no. 2). For those staying in on-campus accommodations, from Pierrepont Avenue turn left onto Barrington Drive, then turn right onto Massena Drive and park in parking lots 25 or 26.

**BY AIR:**

The closest major airports are in Ottawa, Montreal and Syracuse.

**BY BUS:**

Bus service is available via Syracuse and Albany provided by Adirondack Trailways.

**Campus Map:**

A map of the campus can be found at the following web address:

<http://www.potsdam.edu/content.php?contentID=75F249A9E7AD044F677F567429A60190>

**New York Archives Conference 2008 Registration Form**  
**SUNY Potsdam, Potsdam, NY, Wednesday-Friday, May 28-30, 2008**

The conference is underwritten with support from Northern New York Library Network, Gaylord Bros., Hollinger Corporation, Hudson Microimaging, and Eloquent Systems Inc.

**Registration Deadline of receipt: May 13, 2008**

**Online registration is available at <https://secure.potsdam.edu/conf/NYarchives/>**

Name (please print) \_\_\_\_\_

Institution \_\_\_\_\_

Mailing Address \_\_\_\_\_

Email Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ Name for badge: \_\_\_\_\_

**Wednesday Workshops:** (*Workshop registration is on a first pay first serve basis. Workshop only attendees do not have to pay the conference registration fee but they do have to pay the \$5.00 membership fee.*)

Workshop 1: "Developing a Community History" (*full day*) \$10.00 \_\_\_\_\_

Workshop 2: "Everything You Want To Know About Digitization" (*half day*) \$ 5.00 \_\_\_\_\_

**Full Conference Registration** \$40.00 \_\_\_\_\_

**One Day Registration** \$25.00 \_\_\_\_\_

**Thursday Evening Reception** (*free, please check if you plan to attend*) \_\_\_\_\_

**Friday Luncheon: Baked Chicken Buffet** \$14.00 \_\_\_\_\_

The buffet lunch will include a vegetarian option. Check here if you wish to request the vegetarian option \_\_\_\_\_

**Friday Tours** (*choose one*):

St. Lawrence County Historical Association (free) \_\_\_\_\_  
Walking Tour of Historic Potsdam Buildings (free) \_\_\_\_\_  
Printing Press Studio (free) \_\_\_\_\_

**On-campus Lodging:**      Arrival Date:\_\_\_\_\_      **Housing total** \_\_\_\_\_  
 Departure Date:\_\_\_\_\_

Number of nights\_\_\_\_\_

Double room\_\_\_\_\_ Single room\_\_\_\_\_

Single room cost per person    \$28.50 for the first night  
    \$42.75 total for 2 nights  
    \$57.00 total for 3 nights  
 (each additional night after the first night is half price)

Double room cost per person    \$19.00 for the first night  
    \$28.50 total for 2 nights  
    \$38.00 total for 3 nights  
 (each additional night after the first night is half price)

**NYAC Membership Fee** (*This fee is required of all attendees!*)      \$5.00 \_\_\_\_\_  
**Late Fee (after May 13<sup>th</sup>)**      \$15.00 \_\_\_\_\_

**Total:**      \$\_\_\_\_\_

Please make checks payable to “PACES 246”. [Note: Checks made out in any other way cannot be deposited and will be returned].

If paying by MasterCard or VISA, please enter information below:  
 Cardholders full name \_\_\_\_\_  
 Credit card no. \_\_\_\_\_  
 Expiration date \_\_\_\_\_ month \_\_\_\_\_ year  
 Signature \_\_\_\_\_

**To help us plan workshop and session rooms please circle the sessions you plan to attend:**

**W1    W2    S1    S2    S3    S4    S5    S6    S7    S8    S9    S10**

**Please mail completed form to:**

Nancy Hess  
 Conference Coordinator  
 Van Housen Hall Extension S392  
 SUNY Potsdam  
 44 Pierrepoint Ave.  
 Potsdam, NY 13676

If you have any questions, contact Jane Subramanian at (315) 267-3326 or [subramjm@potsdam.edu](mailto:subramjm@potsdam.edu)